



Judicial Council of California

ADMINISTRATIVE OFFICE OF THE COURTS

455 Golden Gate Avenue • San Francisco, California 94102-3688
Telephone 415-865-4200 • Fax 415-865-4205 • TDD 415-865-4272

MEMORANDUM

Date	Subject
April 15, 2008	2008 Education Division/CJER Education Committee Application Process
To	Action Requested
Hon. Ronald M. George, Chief Justice of California and Chair of the Judicial Council	Apply to Serve on an Education Committee
Justices of the Supreme Court	Deadline
Justices of the Courts of Appeal	June 30, 2008
Clerk/Administrators of the Courts of Appeal	Contact
Judges of the Superior Courts	Vernell McGee
Commissioners of the Superior Courts	Education Division/CJER
Executive Officers of the Superior Courts	415-865-7807 phone
	415-865-4335 fax
From	vernell.mcgee@jud.ca.gov
Diane E. Cowdrey, Director	
Education Division/Center for Judicial Education and Research (CJER)	

The Governing Committee of the Education Division/Center for Judicial Education and Research (CJER) is seeking qualified individuals to serve on its education committees.

The application packet for 2008 has been posted on the California Courts Web site at www.courtinfo.ca.gov/jc/apply.htm and a copy is enclosed here. It contains a list of the education committees with a one-page summary of each committee, describing the responsibilities and requirements of members, and an application form.

Background

The Governing Committee of CJER is an advisory committee of the Judicial Council. The committee is supported by the Administrative Office of the Courts Education Division/Center for

Judicial Education and Research, which is considered to be the premier judicial branch education organization in the country. This reputation is a result of both the high level of involvement by judges, court executive officers, and court personnel and the expertise and commitment of Education Division/CJER staff. It is a pleasure to invite you to become involved as we continue this tradition of excellence and strive to make our programs even more effective.

CJER Education Committees

Each CJER education committee is responsible for developing curriculum designs for education in a specific subject or for a particular audience. Members work with staff and faculty to design curricula that are delivered through a variety of methods, including live programming, satellite broadcasts, online courses, and publications. Members are appointed by the Governing Committee of CJER to serve three-year terms. Terms begin on November 1 and conclude on October 31, three years later.

Application and Appointment Process

To apply to serve on a CJER education committee, please submit an application along with your curriculum vitae or biography. If you decide to apply for more than one committee, we ask that you submit a separate application for each committee and indicate your preference for appointment (i.e., first choice, second choice, and so on) where indicated on the second page of the application. Please note that individuals may serve on only one education committee at a time.

The deadline for submitting applications for Education Division/CJER education committees is June 30, 2008. You may submit your applications online via e-mail or by fax or mail. The application is available online at www.courtinfo.ca.gov/jc/apply.htm.

We anticipate that the Governing Committee of CJER will make appointments to its education committees in September 2008. Letters confirming the 2008 education committee appointments will be mailed in October for terms beginning November 1, 2008.

We hope you will consider applying for Education Division/CJER education committees that hold an interest for you. If you are aware of other individuals who would be assets to particular committees, please encourage them to apply as well.

Special Note for Current Members of CJER Education Committees

If you are a current member of a CJER education committee, your current term expires in 2008, and you are eligible and wish to continue on the committee, please submit an application to indicate your interest in reappointment. Current members are not required to submit a biography or curriculum vitae with the application.

April 15, 2008

Page 3

The Education Division/CJER will attain its education goals only with the support and contributions of the judiciary and court staff. The judicial branch contains a vast pool of talent, and we hope to fully tap that talent through the application process. If you have any questions or comments, please contact us.

DC/sl/vm

Enclosures

cc: Members of the Governing Committee of CJER
William C. Vickrey, Administrative Director of the Courts
Ronald G. Overholt, Chief Deputy Director
AOC Regional Administrative Directors
AOC Division Directors